



PRO PERFORMANCE TRAINING LTD **REGOGNITION OF PRIOR LEARNING (RPL)**

Overview

You may receive recognition where you already have qualifications or evidence of prior learning, gaining credit for areas of study that may be similar on the course that you intend to enroll on. This is known as recognition of prior learning (RPL).

Prior learning can be demonstrated from experience gathered in practice, or recognised qualifications. Evidence can be presented in a variety of different ways such as references, witness statements, practical skills tests or previous qualifications. If you are unsure whether you have any RPL evidence then please contact Pro Performance Training Ltd direct to discuss and apply.

It is a voluntary process to apply for RPL and Pro Performance Training Ltd will ensure that any learners receive support and guidance to meet the accrediting and regulatory body (VTCT) regarding applicable RPL. The accrediting body (VTCT) will verify any RPL claims prior to starting any course with us at Pro Performance Training Ltd. Any RPL claims will go through the same process of quality assessment, checks and monitoring as any other form of assessment by the company (Pro Performance Training Ltd) and VTCT.

Any unit credit achieved through successful RPL will have the same recognition as a unit achieved as part of a study programme. RPL can be used for any QCF unit unless the 'assessment requirements' do not allow for this, providing you have suitable evidence that relates to the area of learning.

Pro Performance Training Ltd RPL Policy Summary

1. RPL can be used where a learner has not had their prior learning formally recognised.
2. Regardless of how learning was achieved, RPL is a valid method of enabling individuals



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to claim credit for units.

3. RPL can occur at any point during training should it become evident that assessment for relevant prior learning may be appropriate.
4. RPL is a voluntary process and to apply please contact us so we can offer you advice and guidance on the evidence required for an RPL claim.
5. The same quality assurance and monitoring standards as any other form of assessment is applied to anywhere where RPL is applied for and our RPL process and decisions arising from the process is transparent, reliable, fair and accessible.
6. Any decisions made by Pro Performance Training Ltd. for RPL must be approved by VTCT, the awarding body for our qualifications.
7. When a unit using RPL is assessed the assessor must be satisfied that the evidence produced meets the assessment standard established by the learning outcome and its related assessment criteria.

The RPL policy applies to all Pro Performance Training Ltd courses that are accredited by VTCT. RPL must be approved by VTCT and Pro Performance Training Ltd.

RPL Terminology

The term 'Recognition of Prior Learning' (RPL) is applied by VTCT, however RPL policies may differ and are known also by the following terms:

- *Accreditation of Prior Achievement (APA)*
- *Accreditation of Prior Learning (APL)*
- *Accreditation of Prior Experiential Learning (APEL)*
- *Accreditation of Prior Learning and Achievement (APLA).*

Policy Review Date

May 2021